

Memorandum of Understanding between:

Aware NS, New Brunswick Continuing Care Safety Association, L'Association paritaire pour la santé et la sécurité du travail du secteur affaires sociales (ASSTSAS), Public Services Health & Safety Association, Saskatchewan Association for Safe Workplaces in Health, Alberta Continuing Care Safety Association, SafeCare BC Health and Safety Association

Date: February 17, 2016

This Memorandum of Understanding (MOU) sets forward the terms and understanding between Aware NS, New Brunswick Continuing Care Safety Association, L'Association paritaire pour la santé et la sécurité du travail du secteur affaires sociales (ASSTSAS), Public Services Health & Safety Association, Saskatchewan Association for Safe Workplaces in Health, Alberta Continuing Care Safety Association, SafeCare BC Health and Safety Association (hereafter referred to as "the Parties") to support the Parties' common mission to improve the culture of workplace safety within their respective jurisdictions.

BACKGROUND

Following the discussion of an in-person summit in August 2015, the Parties identified mutual goals in decreasing workplace injuries, supporting workplace safety best-practices, and fostering the development of a culture of safety. The Parties also identified commonalities across jurisdictions regarding the underlying causative factors driving workplace injuries. Throughout the course of this discussion, the Parties shared information, shared feedback on current and past initiatives, and provided a high-level overview of the various resources each organization had developed.

In the spirit of cooperation and collaboration, the Parties agreed in principle to share information and, where appropriate, resources to further the development of a culture of safety both within their respective jurisdictions and across Canada.

PURPOSE & TERMS

This MOU outlines the terms of agreement between the Parties to share information and resources. Specifically, the Parties agree to following:

- Promote collaboration and information-sharing between the Parties on workplace health and safety initiatives, trends, and potential future projects, as per each Party's ability.
- Share workplace health and safety resources and tools between the Parties, where applicable and appropriate.
- Share information on upcoming workplace health and safety workshops and/or educational opportunities, where applicable and appropriate as per each Party.
- Respect the confidentiality of information whenever indicated by the sharing Parties.
- Obtain permission from the source prior to repurposing or using any shared resource put forward by a member of the Parties.
- Designate a point of contact(s) within each of the respective Parties to facilitate collaboration and information-sharing between the Parties.
- Participate in semi-annual meetings to facilitate the flow of information between the Parties. These meetings may be in-person or via teleconference / webinar.

REPORTING

A joint interim evaluation will be performed by December 2016 to evaluate the current agreement. This evaluation will review the agreement framework, adherence to the framework, and general feedback to determine whether the current arrangement is fulfilling the stated purpose, as identified above. Each Party will nominate a representative(s) to act as the primary liaisons between their organizations to facilitate this process.

DURATION

This MOU is at-will and may be modified by mutual consent of authorized representative from the Parties. This MOU shall become effective upon signature by the authorized representative from the Parties and will remain in effect until modified by mutual consent or terminated. If it is the intention of any Party to terminate the agreement, the Parties agree to provide one another with no less than three months' notice.

CONTACT INFORMATION

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Signature _____ Name _____ Date _____

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